

Minutes of the Board Meeting of the
TRUCKEE-CARSON IRRIGATION DISTRICT
 Regular Session Board Meeting Minutes
October 7, 2025

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, October 7, 2025** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen David Stix Jr. Robert Oakden Lester deBraga Joseph Gomes Abrahm Schank	President Vice-President (<i>arrived 9:07</i>) Secretary Treasurer Director Director
Absent:	Wade Workman	Director
Others Present:	Benjamin Shawcroft Helen-Marie Morrow Cody Biggs Mark Solinski Rachel Enox Kelly Herwick Ariel Tomb	General Manager Finance Manager Construction & Maintenance Manager Hydroelectric Facilities Manager Water Accounting Manager District Water Master Assistant Secretary to the Board

Teleconference/Zoom Guests	Representing
Robert Owen	Bureau of Reclamation
Cara Hazzard	Ziontz Chestnut
Rachel Dahl	The Fallon Post

In-Person Guests	Representing
Jason Villareal	Bureau of Reclamation
Kyle Larsen	Nevada Department of Wildlife
Anthony Berreman	Fallon Paiute Shoshone Tribe
Don Snodgrass	Greenhead Hunting Club
Gary West	Self

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**
 President Olsen called the meeting to order in accordance with NRS 241 at 9:00 a.m.

2. **Pledge of Allegiance**
 The Pledge of Allegiance was led by Rachel Enox.

3. **Approval of the Agenda**

A **motion** was made by Director Gomes to adopt the agenda, seconded by Director Gomes, request for comment and the motion was unanimously approved.

4. **General Public Comment**

Gary West addressed the Board regarding an issue with one of his subdivision members. The individual does not maintain his field and causes problems for the other two members. Mr. West would like to split this individual out of the subdivision. Shawcroft answered that he and Herwick would confer following the meeting and see what can be done before splitting the subdivision.

5. **Miscellaneous Correspondence**

Shawcroft informed the Board he sent a letter in support of the SPEED act to streamline the NEPA process.

6. **General Manager and Staff Reports**

• **Ben Shawcroft, General Manager**

Shawcroft reported he attended the NWRA Fall Symposium. There is a group doing a loss study on the Truckee Canal. The federal government is currently shut down; the Bureau staff has funding for one more week. He received an update from the Carson Water Subconservancy District, he will ask Ed James to come present the draft 30 Year Water Forecast soon. There is still no word on the USDA funding. Regarding a question that was asked at the September meeting, he did some research and has an answer; the O&M payments from the Fallon Paiute Shoshone Tribe are included in the MOA and will be paid in perpetuity. The Pyramid Lake Tribe has no special agreement but is required to pay fees under Public Law 101.618. Fish & Wildlife provides for back payments if necessary in their contract with the District.

• **Cody Biggs, Construction & Maintenance Manager**

Biggs reported his crew is preparing for the end of season; mowing, working on the Sheckler Drain and working on some shop maintenance.

• **Kelly Herwick, District Water Master**

Herwick reported on current conditions; see the attached report.

• **Mark Solinski, Hydroelectric Facilities Manager**

Solinski reported the following KWH:

- Old Lahontan – shut down
- New Lahontan – 1,800
- 26' Drop – 530

He also reported the trash racks are built, he is sandblasting gates and starting on winter maintenance. He is unsure if the lake level will be low enough to install the new Tower gates this winter.

- **Rachel Enox, Water Accounting Manager**
Enox reported she is doing water measurements as requested and training the new analyst.
- **Helen-Marie Morrow, Finance Manager**
Morrow reported she is working on hand bills and preparing for the audit.

7. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**

Jason Villareal, Bureau of Reclamation, reported their staff is funded through the 17th of October then furloughs will take effect. Dan Lahde is working on credit storage calculations. A meeting to discuss the Truckee Canal repayment is scheduled with the Regional Office, and the Extraordinary Maintenance request is still processing.

8. **Community Updates:**

- **City of Fernley**
No representative was present to report.
- **Fallon Paiute Shoshone Tribe (FPST)**
Anthony Berreman, Land & Water Resource Director, introduced himself to the Board.
- **Natural Resources Conservation Service (NRCS)**
No representative was present to report.
- **Naval Air Station Fallon (NASF)**
No representative was present to report.
- **Nevada Department of Wildlife (NDOW)**
Kyle Larsen, Carson Lake supervisor, introduced himself and reported that he is working on levees and preparing for waterfowl season.
- **United States Fish & Wildlife Service (USFWS) - Wetlands**
No representative was present to report. Herwick reported that he received a request from Bethany Chagnon to continue their water orders to zero balance.

9. **Engagement Letter from HintonBurdick CPA's & Advisors for the 6/30/2025 Audit**
Deliberation and decision relating to acceptance of the engagement letter from HintonBurdick CPAs & Advisors for a full audit of the Year Ended June 30, 2025.

Morrow presented the engagement letter which outlines duties related to the audit. The cost was included in the budget.

A motion was made by Vice-President Stix to approve the Engagement Letter from HintonBurdick CPA's & Advisors for the 6/30/2025 Audit, seconded by Director Gomes, request for comment and the motion was unanimously approved.

10. **Approval of Updates to Policy Section A**

Deliberation and decision regarding updates and revisions to Policy Section A: Administration. The policy has been rearranged for improved organization, language is edited throughout for improved clarification and consistency, new sections are added to address ethics and purchasing/public works requirements, appeal rights are expanded, policies relating to land sales and parliamentary procedures for meetings are simplified.

Shawcroft went over the changes to the policy; sections H and I have new additions to comply with State regulations. He cleaned up typos and reorganized the information into clear sections. Section K has been clarified and simplified; Section E was completely rewritten.

A motion was made by Vice-President Stix to approve the updates to Policy Section A, seconded by Director Schank, request for comment and the motion was unanimously approved.

11. **Review of Water Supply Conditions and Determination of the End Date for the 2025 Irrigation Season**

Deliberation and decision by the Board of Directors relating to water supply conditions affecting the end date for the 2025 irrigation season, setting the final day for water orders, and any special circumstances required to be considered with the Fallon Paiute Shoshone Tribe.

Herwick stated all orders should be fulfilled by November 15th, he doesn't anticipate any requests from the Tribe for additional water. He recommends the last day for orders be set as November 7th for both divisions.

A motion was made by Vice-President Stix to set November 7th as the last day to order water, seconded by Director Gomes, request for comment and the motion was unanimously approved.

12. **Approval of Canal Outage for Maintenance and Construction**

Deliberation and decision regarding scheduling an outage on the Truckee Canal outside the irrigation season to allow for repairs and maintenance, and construction activities at the Fernley Check. Outage length estimated to be 1 to 2 weeks.

Shawcroft informed the Board that a brief outage on the Truckee Canal will need to be scheduled to do some maintenance. The work should only take a few days but the Canal will need to dry out a bit first. Biggs reported there were wash ins during some rain events below Tunnel 3 and below Gilpin Spill. The Fernley Check automation will be done at the same time. Herwick recommended beginning the shut down process on November 23rd in order to let the Canal dry over the Thanksgiving holiday, and work will begin the first week of December. Biggs commented work should be completed in 3 or 4 days barring any unforeseen damage.

A motion was made by Vice-President Stix to approve an outage on the Truckee Canal for a period of 10-14 days to begin November 23rd, seconded by Director Schank, request for comment and the motion was unanimously approved.

13. Proposal for Fernley Check SCADA Installation

Deliberation and decision regarding the proposal received from the Farmer's Conservation Alliance for the SCADA installation at the Fernley Check Structure. The installation is expected to take up to three days and shall not exceed \$11,000.00, which includes travel expenses. The tentative start date is November 19, 2025.

Shawcroft stated he has been working with FCA on the design and installation of the new SCADA system for the Fernley Check. He has a clarification- the \$11,000 does not include travel expenses, the total will be \$11,850 which is covered by the budgeted cost. Jason Villareal, Bureau of Reclamation, commented that the Bureau sent a letter regarding this design recommending an alternative method. Shawcroft replied he met with FCA regarding that letter, they are focusing on stage elevation at this point and will treat the measurement aspect of it as a step two.

A motion was made by Secretary Oakden to approve the Proposal for Fernley Check SCADA Installation in the amount of \$11,850 to begin on November 19, seconded by Director Gomes, request for comment and the motion was unanimously approved.

14. Consent Agenda

- Approval of Director's compensation for the month of September as provided for by NRS 539.080.
- Approval of Board Meeting minutes of September 2, 2025.

A motion was made by Director Gomes to approve the Consent Agenda, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.

15. Committee Reports

- **Operations & Maintenance (O&M) Committee**
Chairman Stix reported that the Committee heard some subdivision issues and approved two construction applications contingent on Bureau approval.
- **Carson Lake Pasture (CLP) Advisory Committee**
Chairman deBraga commented that notices should be sent out regarding the removal of cattle from the Pasture. There was a report of one cow dying from anaplasmosis this season.
- **Employee Relations Committee**
There was no meeting for the month of September 2025.
- **Policy Committee**
There was no meeting for the month of September 2025.
- **Finance Committee**

Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on October 6, 2025.

A motion was made by Treasurer deBraga to approve the Treasurer's report and Finance Committee recommendation to approve check numbers 45314 through 45404 as well as automatic, online and phone payments, and the transfer of \$46,017.79 to pay bills, seconded by Director Gomes, request for comment and the motion was unanimously approved.

16. Additional Public Comment

There was no additional public comment.

17. Adjournment

The meeting was adjourned at 10:13 a.m. subject to the call of the Board President.



Eric Olsen. – Board President

11-4-25

Date



Robert Oakden - Secretary

11/4/25

Date



Truckee-Carson Irrigation District

Newlands Project

10/07/25

Monthly Board Meeting

CURRENT CONDITIONS:

- **Truckee Div.**
 - Truckee River @ Vista gauge: 447 cfs
 - Truckee Canal: 197cfs
 - <5cfs in Gilpen Spill
 - 201cfs at TC canal at Wadsworth
 - Water Master "Derby flow Target": 90 cfs
 - Below Derby Gauge: 235cfs
 - 175cfs at TC canal at Hazen
 - The Derby flow target has dropped to 90cfs: currently increasing TC canal upto 50cfs
- **Carson Div.**
 - Carson River @ Ft. Churchill gauge: **24** cfs
 - Lahontan Storage: **66,975** a.f.
 - Release below Lahontan: **334** cfs / approx. 661 a.f. at 24hrs
 - Total net loss: 314 a.f. in 24hrs

FPST STATUS:

- S7-t25: zeroed for both Tribal Wetlands accounts:
- R-line: resumes deliveries to Tribal User Orders 10/08 Wednesday

USFW STATUS:

- S-t75: Ordered 25cfs/ cur: 41cfs
- Bypass: Ordered 50cfs/ cur: 51cfs
- S17-t36: Ordered 12cfs/ cur: 5cfs

NDOW STATUS:

- A-term: Ordered 12cfs/ cur: 12cfs
- A-t37 spill: Ordered 40cfs/ cur: 51cfs
- G-c17 spill: Ordered 15cfs/ cur: 17cfs

Canvasback STATUS:

- S-t78: Ordered 15cfs/ cur: 10cfs
- S17-t33: Ordered 15cfs/ cur: 15cfs

DISTRIC STATUS:

- Truckee Canal Outlook:
 - TC Canal flow @ Wadsworth for October Avg: 116cfs/ cur: 201cfs
 - Truckee Rv below Derby target Nov. 2024 avg: 55cfs/ Truckee Rv @ Farad flow rate avg: 446
 - Nov. & December Truckee Rv @ Farad forecasted avg: 450cfs
- Anticipated TC Canal shutdown near the end of November for maintenance
 - Inquiry has been made with BOR regarding Newlands Credit Water Storage during outage.
- Truckee & Carson Division End of Season: November 15th or sooner.
 - Anticipated end of season Lahontan storage: approximately 50kaf

BOARD OF DIRECTORS

Eric Olsen, President
David Stix, Jr., Vice-President
Bob Oakden, Secretary
Lester deBraga, Director/Treasurer
Abraham Schank, Director
Joseph Gomes, Director
Wade Workman, Director
Benjamin Shawcroft., District Manager &
General Counsel