

**TRUCKEE-CARSON IRRIGATION DISTRICT
Operations and Maintenance (O&M) Committee
Minutes of the Regular Session Committee Meeting
April 16, 2026**

The Committee Members of the Operations and Maintenance (O&M) Committee of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Thursday, April 16, 2026 at 9:00 a.m.**

The following members were present constituting a quorum:

Present:	David Stix, Jr.	Chairman
	Robert Oakden	Vice-Chairman
	Michael Olsen	Committee Member
	Ben Shawcroft	General Manager/Committee Member
	Cody Biggs	Const. & Maint. Mgr/Committee Member
Absent:	Kelly Herwick	District Water Master/Committee Member
Others Present:	Ariel Tomb	Clerical Assistant

Teleconference/Zoom Guests	Representing
Jeremy Lutz	Nevada Department of Wildlife
Isaac Metcalf	Nevada Department of Wildlife

In-Person Guests	Representing
Jason Villareal	Bureau of Reclamation
Kyle Larsen	Nevada Department of Wildlife
Zach Bowers	Naval Air Station Fallon

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. Call to Order

The meeting was called to order at 9:01 a.m. by Chairman Stix.

2. Review and Adoption of the Agenda

A motion was made by Vice-Chairman Oakden to approve the April 16, 2026 O&M Committee Meeting Agenda, seconded by Committee Member Biggs, request for comment, and the motion was unanimously approved.

3. Public Comment

There was no public comment.

4. Miscellaneous Correspondence

No miscellaneous correspondence.

5. **General Manager & Staff Reports**

- **Ben Shawcroft, General Manager**

Shawcroft reported on the recent earthquake; Solinski was on site running an inspection very soon after the event, law enforcement was notified and the EAP was consulted. There was no damage. Shawcroft released a public statement to inform the public of the District's procedures following such events and that there was no damage.

- **Cody Biggs, Construction & Maintenance Manager**

Biggs was present but had no report.

- **Mark Solinski, Hydroelectric Manager**

Solinski was not present to report.

- **Kelly Herwick, District Water Master**

Herwick was not present to report.

- **Rachel Enox, Water Accounting Manager**

Enox was not present to report.

- **Helen-Marie Morrow, Finance Manager**

Morrow was not present to report.

6. **Damage Claims Submitted**

- **2026-01 – Tyson Sorensen**

Mr. Sorensen was not present. Biggs reported that his only issue with the claim was the amount; when he inspected the flood area he didn't see much damage. Committee Member Olsen commented that he spoke with Mr. Sorensen regarding the damage and looked at the claimed vehicles, he didn't see that the vehicles had much value even before the flooding. The Committee concurred from the reports that the District was responsible for the flooding. The Committee can approve up to \$1,500 without forwarding the claim to the Board. Discussion concluded with directing Shawcroft to offer Mr. Sorensen \$1,500 in damages.

A motion was made by Vice-Chairman Oakden to offer \$1,500 payment, seconded by Committee Member Olsen, request for comment, and the motion was unanimously approved.

7. **Incidents & Accidents**

No incidents or accidents reported.

8. **New Applications Received**

No new applications received.

9. **Bureau of Reclamation Representative(s)**

Jason Villareal, Bureau of Reclamation, commented that the Urban Canal Inspection is scheduled for June 8th and 9th.

10. Community Updates:

- **Fallon Paiute Shoshone Tribe Representative(s)**
No representative was present to report.
- **Naval Air Station Fallon (NASF) Representative(s)**
Zach Bowers reported that the Base received consent from the BOR for their fencing project and it will likely begin in May or June.
- **Nevada Department of Wildlife (NDOW) Representative(s)**
Kyle Larsen, Wildlife Technician, reported the Sprig Unit is drawing water for boating and he is working on general maintenance. There is a proposed project to re-install infrastructure on the L12 to irrigate the south side of the Pasture. The proposal is that NDOW will fund materials and possibly the equipment rental, and would TCID provide the labor? Biggs and Shawcroft replied that their initial thoughts are favorable. NEPA would likely apply to the project. Larsen was directed to submit an SF299 form to the BOR for the project, and staff would collaborate over the next month and bring the project back at the next meeting.
- **U.S. Fish & Wildlife Service Representative(s)**
No representative was present to report.

11. Review of Subdivision Policy

Review and discussion regarding the District subdivision policy. Any changes made by this Committee will be subject to review and approval by the Board of Directors.

Shawcroft reported that subdivision policies are split between Section F and the Rules & Regulations. Creation and management of a subdivision is well covered, but the process for removal from a subdivision is not. His first thought is to combine the policies into one policy, then potentially add language detailing the process to leave a subdivision. Maintenance is another significant issue in subdivisions that could use some clarification. Discussion followed regarding the possibility of a checklist of requirements to withdraw from a subdivision, who has the final say in the process, the potential of the process being abused, and the potential increased workload on District staff. The Committee agreed that management should have input, the Committee will review and make a recommendation, and the Board will have the final say. The applicant may always appeal the decision. Chairman Stix asked Shawcroft to move forward on combining the policies and adding clarifying language to bring back for review.

Discussion also included Subdivision Associations and Home Owner's Associations and how that should be handled in the policy.

12. Review of Concrete Bids

Review and discussion relating to the creation of a recommendation to the Board of Directors in the matter of concrete bids from Cheek Construction and Hiskett & Sons, LLC to serve District needs for Fiscal Year 2026-2027.

Shawcroft opened the sealed bids; one from Hiskett & Sons, LLC and one from Cheek Construction. Biggs reviewed the bids and stated that it looks like Hiskett's bid came in lower.

A motion was made by Committee Member Biggs to recommend approving Hiskett & Sons, LLC's bid, seconded by Vice-Chairman Oakden, request for comment, and the motion was unanimously approved.

13. Application for an Access Easement on District Owned Property

The owner of APN 007-091-97 is requesting TCID grant him an access easement through APN 007-171-01 to enable him to access his otherwise landlocked property. The Committee will review this request and consider alternatives as it makes a recommendation to the Board of Directors for final action.

Shawcroft provided an overview of the request, the applicant bought their parcel without any legal access. His parcel is right next to the District parcel that is being leased by the solar company. There is an existing road along the south side of the District's parcel. Shawcroft is not sure about easement sizes (likely not wider than 12 ft), there is also a possibility of fencing being installed by the solar company and the location of the fence line. Chairman Stix directed Shawcroft that the applicant and the solar company need to collaborate on access to the parcel then come back to the Committee.

14. Consent Agenda

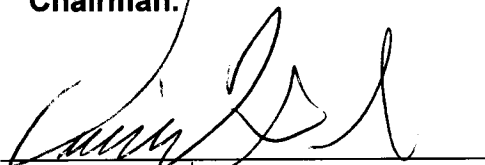
No items were approved on the consent agenda.

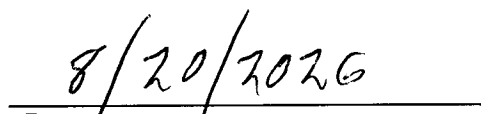
15. Additional Period of Public Comment

No additional public comment.

16. Adjournment

The meeting was adjourned at 10:01 a.m. subject to the call of the Committee Chairman.


David Stix Jr., Chairman


Date