TRUCKEE-CARSON IRRIGATION DISTRICT
Finance Committee
Minutes of the Regular Session Committee Meeting
June 30, 2025

The Committee Members of the Finance Committee of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Monday, June 30, 2025** at 1:30 p.m.

The following members were present constituting a quorum:

Present:	Lester deBraga	Chairman
	Eric Olsen	Committee Member
	Ben Shawcroft	General Manager/Committee Member
	Helen-Marie Morrow	Finance Manager/Committee Member
Absent:	Wade Workman	Vice-Chairman

In-Person Guests	Representing
Chris Rogne	EH Hursh Insurance *(left 2:02)*
Mark Solinski	TCID *(arrived 1:59, left 3:05)*
Cody Biggs	TCID *(arrived 2:18, left 3:05)*
Rachel Enox	TCID *(arrived 2:41, left 3:05)*

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**
The meeting was called to order at 1:39 p.m. by Chairman deBraga.

2. **Review and Adoption of the Agenda**
A motion was made by Committee Member Olsen to approve the June 30, 2025 Finance Committee Meeting Agenda, seconded by Chairman deBraga, request for comment, and the motion was unanimously approved.

3. **Public Comment**
No public comment.

4. **District Expenditures for the Month of May**
Review and approval of District expenditures for the period commencing May 1, 2025 and ending May 31, 2025 and the creation of a recommendation of approval of District expenses for the Board of Directors.

A motion was made by Committee Member Olsen to approve the expenditures for the month of May, seconded by Chairman deBraga, request for comment, and the motion was unanimously approved.

5. **Resolution 2025-02**
Deliberation and decision in the form of a recommendation to the Board of Directors regarding the disposal of the old drott.

No discussion on this item.

6. **Approval of Insurance Renewals**
Deliberation and decision regarding TCID's renewal of its General Liability, Excess Liability, Director's and Officers, Cyber Security, Property and Equipment and Auto insurance policies.

Chris Rogne, EH Hursh Insurance, presented this years renewal proposal:
- Directors and Officers coverage - $27,315.00
- Cyber Security coverage - $2,708.60
- General Liability coverage - $280,562.00
- Excess Liability coverage - $275,762.03
- Auto Liability coverage - $119,512.00
- Property and Equipment coverage - $58,598.00

Total Insurance Renewal: $764,457.63

No action was taken on this item.

7. **Review of District Budget for FY 2025-2026**
Review and possible action in the form of recommendations to be made to the Board of Directors regarding the District's budget for FY 2025-2026.

Morrow presented the draft budget. The following are requests, large or unusual items:

O&M department:
- A-C7 structure
- Weed Truck *(removed)*
- Office Building - $14,000 *(removed)*
- AssetGuard for seep *(removed)*
- NEPA for seep *(removed)*
- S-C5 structure - $100,000 *(removed)*
- CDL training for mechanic - $5,000 *(removed)*
- Magnacide and weed chemicals

Hydro-electric Facilities Department:
- Truck - $50,000 *(removed)*
- Gates for Tower – grant funds $149,960
- Sandblasting for Tower Gates
- Motors for moss $2,500
- Cooling water $2,500
- Vibration sensors - $7,500 *(removed)*
- Paint for upkeep - $4,500
- Appraisals for Power plants – $12,000 *(postpone to next budget cycle)*

Water Accounting Department:

- 2 bubblers for Truckee Canal - $8,214 *(removed)*
- Cameras for Diversion Dam – $2,000 at least 1 – 2 break-ins each year. Vandals have cut the chain and locks on the gate, broke the building locks and stole the cameras. Budgeted for solar powered game cameras that have SD cards. The images can be downloaded through an app every couple weeks. *(removed)*

General Requests:

- 3% Step Increase for eligible employees
- 1% Cost of Living for all employees
- Front Door automation - $1,500
- Front Gate automation - $12,032 *(removed)*
- Overhaul server room (Oasis Online recommendation) includes new servers, racks, and will be set up for the new SCADA system. This item will be essential for the new software system. - $40,000
- General tech items (Lahontan Dam radios, computer upgrades) - $11,000
- Upgrade HVAC - $7,000 *(removed)*
- Fernley Check Automation - $50,000
- Watervize software - $22,000 to set up and $1,500 a month
- Additional wage requests *(removed)*

The meeting was recessed at 3:21 p.m. until July 1, 2025 at 7:00 a.m. subject to the call of the Committee Chairman.

The meeting was called back to order at 7:00 a.m. by Chairman deBraga.

Additional actions by the Committee:

- Reduce fuel by $16,000
- Reduce legal by $20,000
- Reduce Outside Services by $5,000
- Remove $5,000 vacuum truck
- Reduce office supplies by $2,000
- Reduce equipment repair and parts by $5,315
- Reduce nuts and bolts by $7,300
- Reduce pipe by $7,500
- Reduce propane by $2,000
- Reduce computers $4,856 *(some were already purchased during the 24/25 budget cycle)*

8. **Proposal from Watervize**

Review and approval of a proposal from Watervize to provide the District new software that will manage the District's water database and water ordering and scheduling functions. If approved, the software will cost $21,409 for set up and licensing, and $11,700 - $14,980 in ongoing annual fees.

This item was postponed.

9. **Contract with Laron**
Review and approval of a contract with Laron to supply lower gate rods and couplings for the Lahontan Dam Tower Rehabilitation Project with a cost of $149,960.23.

This contract is for the steel needed for the lower gate stems. Solinski reported this comes in below the estimated cost of $187,000 in the grant budget.

No action was taken on this item.

10. **Consent Agenda**
Items on the consent agenda for this meeting are as follows:

- Approval of Finance Committee Meeting Minutes of June 2, 2025 conducted at the District office, 2666 Harrigan Road, Fallon Nevada.

A motion was made by Committee Member Olsen to approve the Consent Agenda, seconded by Chairman deBraga, request for comment, and the motion was unanimously approved.

11. **Additional Period of Public Comment**
No additional public comment.

12. **Adjournment**
The meeting was adjourned at 8:09 a.m. subject to the call of the Committee Chairman.

Les deBraga
Lester deBraga, Chairman

8/4/2025
Date