

**Minutes of the Board Meeting of the
TRUCKEE-CARSON IRRIGATION DISTRICT
Special Session Board Meeting Minutes
March 25, 2025**

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in special session at the Fernley Council Chambers, 595 Silver Lace Blvd., Fernley, Nevada, on **Tuesday, March 25, 2025** at 6:00 p.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen	President
	David Stix Jr.	Vice-President
	Robert Oakden	Secretary
	Wade Workman	Director
	Joseph Gomes	Director

Absent:	Lester deBraga	Treasurer
	Abrahm Schank	Director

Others Present:	Benjamin Shawcroft	General Manager
	Helen-Marie Morrow	Finance Manager
	Cody Biggs	Construction/Maintenance Manager
	Rachel Enox	Water Accounting Manager
	Ariel Tomb	Assistant Secretary to the Board

Teleconference/Zoom Guests	Representing
None	None

In-Person Guests	Representing
Jean Morrell	Self
Pat Spracklin	Self
Kathy Hutcherson	Self
Kellen Easter	Self
Amber Dause	Self
Mr. & Mrs. Milton Cohen	Self
Janette Pierson	Self
Gregg Snell	Self
Cal Swanson	Self
Ben Roberds	Self
Valerie Roberds	Self
Bjorn Koch	Self
Stephen Smith	Self
Stephen Mackey	Self
Lowell Patton	Self
Shannon Ceresola	Self
Vicky Zubieta	Self

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**

President Olsen called the meeting to order in accordance with NRS 241 at 6:03 p.m.

2. **Pledge of Allegiance**

The Pledge of Allegiance was led by President Olsen.

3. **Approval of the Agenda**

General Manager Shawcroft began by commenting that the meeting was taking place directly outside the Council Chamber and we are in compliance with Open Meeting Law.

A motion was made by Secretary Oakden to approve the March 25, 2025 agenda, seconded by Director Gomes, request for comment and the motion was unanimously approved.

4. **General Public Comment**

Valerie Roberds commented that the TC9 leaked all last season, since the canal is de-watered it would be a good time to fix. Biggs replied that he would coordinate with her following the meeting.

5. **General Manager and Staff Reports**

- **Ben Shawcroft, General Manager**
Shawcroft gave his report under Item # 7.
- **Cody Biggs, Construction & Maintenance Manager**
Biggs requested water users to inform the ditchriders of needed maintenance or to call the office and place trouble calls.
- **Kelly Herwick, District Water Master**
Herwick was not present to report.
- **Rachel Enox, Water Accounting Manager**
Enox was present but had no report.
- **Mark Solinski, Hydroelectric Facilities Manager**
Solinski was not present to report.

6. **Bureau of Reclamation**

Introduction of staff from the Bureau of Reclamation, Lahontan Basin Area Office, and review of current projects and status of business items.

The Bureau of Reclamation was unable to be present at the meeting.

7. **2025 Water Users' Meeting, Truckee Division**

Discussion regarding the commencement of the 2025 irrigation season in the Truckee Division, review of Rules and Regulations for the Delivery of Water, review of subdivision

rules and responsibilities and processes, and statement of 2025 allocation.

General Manager Shawcroft welcomed everyone and let them know that this meeting is primarily to address their questions and concerns. The Board voted to keep rates flat this season. Although it was a fairly dry winter, the storage in Tahoe is good and the Board has set a 100% allocation. We began taking orders March 12th; only two orders have been received for the Truckee Division. Deliveries should begin by April 1st. District ditches will be cleaned, however private ditches are the owners responsibility. Shawcroft read a letter that was sent to a subdivision during the last season illustrating the District's stance on subdivision issues. If members cannot work together with the coordinator the District will put a hold on all deliveries to that subdivision until such time as the issues are resolved.

8. Proposal for Construction Administration Services – Lahontan Sluice Gate and Trash Rack Replacement Project

Deliberation and decision regarding a proposal received from Lumos & Associates for the amount of \$225,000 to provide administration services for the Lahontan Sluice Gate and Trash Rack Replacement Project.

Shawcroft introduced the contract to the Board; Lumos will handle the engineering and contract administration, as well as construction oversight and inspections for the Lahontan Dam Tower Sluice Gate and Trash Rack Replacement Project.

A motion was made by Secretary Oakden to approve the Proposal for Construction Administration Services with Lumos & Associates, and authorize the General Manager to sign the contract, seconded by Director Gomes, request for comment and the motion was unanimously approved.

9. J.F. Brennan Company Inc. - Lahontan Dam Tower Lower Gates Replacement - Pre-Construction Survey

Deliberation and decision relating to the approval/denial of a proposal in the amount \$48,806.00 from J.F. Brennan Company, Inc. for the Pre-Construction Survey related to the Lahontan Dam Outlet Works Rehabilitation ROM project.

Shawcroft informed the Board that this item is for the divers that will be inspecting and measuring the Tower tomorrow. He is only requesting the Phase 1 Survey Work portion of the proposal be approved tonight. There is also some legal terminology that must be included:

This contract would qualify as a simplified acquisition under federal regulations as the amount is under \$50,000; therefore, the project does not need to go out to full bid. Staff has found the amount reasonable, the contract is found to be low risk, TCID is a low risk auditee, and the District would be in compliance with State law.

A motion was made by Vice-President Stix to approve the findings based on the statement of Ben Shawcroft in Fernley, NV at 6:48 p.m., seconded by Director Gomes, request for comment and the motion was unanimously approved.

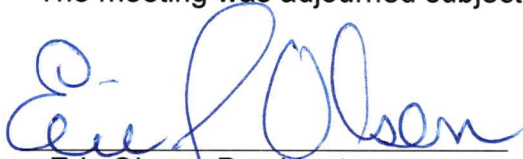
A motion was made by Secretary Oakden to approve the Pre-Construction Survey as presented and according to the findings presented, and authorize the General Manager to sign the contract, seconded by Director Gomes, request for comment and the motion was unanimously approved.

10. **Additional Public Comment**

No additional public comment.

11. **Adjournment**

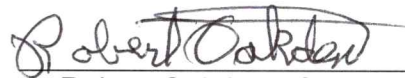
The meeting was adjourned subject to the call of the Board President at 6:50 p.m.



Eric Olsen - President

5-6-25

Date



Robert Oakden - Secretary

5/6/25

Date