

Minutes of the Board Meeting of the  
**TRUCKEE-CARSON IRRIGATION DISTRICT**  
 Regular Session Board Meeting Minutes  
**September 2, 2025**

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, September 2, 2025** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen David Stix Jr. Robert Oakden Lester deBraga Joseph Gomes Abraham Schank	President Vice-President Secretary Treasurer Director Director
Absent:	Wade Workman	Director
Others Present:	Benjamin Shawcroft Helen-Marie Morrow Cody Biggs Mark Solinski Rachel Enox Kelly Herwick Ariel Tomb	General Manager Finance Manager Construction & Maintenance Manager Hydroelectric Facilities Manager Water Accounting Manager District Water Master ( <i>arrived 9:10</i> ) Assistant Secretary to the Board

Teleconference/Zoom Guests	Representing
Wyatt Golding	Ziontz Chestnut
Jason Villareal	Bureau of Reclamation
Bethany Chagnon	United States Fish & Wildlife
Leanna Lehman	The Fallon Post

In-Person Guests	Representing
Robert Martinez	Bureau of Reclamation
Jacob Ward	Nevada Department of Wildlife

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**  
 President Olsen called the meeting to order in accordance with NRS 241 at 9:02 a.m.
2. **Pledge of Allegiance**  
 The Pledge of Allegiance was led by Rachel Enox.
3. **Approval of the Agenda**

A **motion** was made by Director Gomes to adopt the agenda, seconded by Vice-President Stix, request for comment and the motion was unanimously approved.

4. **General Public Comment**

No public comment.

5. **Miscellaneous Correspondence**

Shawcroft informed the Board he sent a letter to the director of the United States Fish & Wildlife Service regarding planning for future O&M fees.

6. **General Manager and Staff Reports**

• **Ben Shawcroft, General Manager**

Shawcroft reported he has been in discussions with the State Engineer regarding water rights inside Farm Units. Watervize is progressing nicely, currently GIS data is being put in the program. He has been in contact with Carson Water Subconservancy District regarding their 30 year regional water plan. He has been in talks with Congressman Amodei's office as well as the Family Farm Alliance regarding the USDA grant funding. Shawcroft offered a big thanks to the ditchriders in Fernley; they handled the big storms and increased flows very well.

• **Cody Biggs, Construction & Maintenance Manager**

Biggs reported working on trouble calls, cleaning canals and mowing.

• **Kelly Herwick, District Water Master**

Herwick reported on current conditions; see the attached report.

• **Mark Solinski, Hydroelectric Facilities Manager**

Solinski reported the following KWH:

- Old Lahontan – shut down
- New Lahontan – 2,700
- 26' Drop – 650

He also reported working on trash racks and getting ready for winter maintenance.

• **Rachel Enox, Water Accounting Manager**

Enox reported she is working on water measurements, buying equipment for the Fernley Check, and training a new analyst.

• **Helen-Marie Morrow, Finance Manager**

Morrow reported working on year end reports, payroll and accounts payable.

7. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**

Robert Martinez, Newlands Project Coordinator, reported engineers coming to look at the Truckee Canal in watered up conditions next week to assess the stage restrictions.

8. **Community Updates:**

- **City of Fernley**  
No representative was present to report.
- **Fallon Paiute Shoshone Tribe (FPST)**  
Rob Martinez, BOR, reported that the Land & Water Resource Director is resigning. Wyatt Golding commented that in the interim to contact the Chairwoman and they would assist as best they can.
- **Natural Resources Conservation Service (NRCS)**  
No representative was present to report.
- **Naval Air Station Fallon (NASF)**  
No representative was present to report.
- **Nevada Department of Wildlife (NDOW)**  
Jacob Ward reported that Kyle Larsen will be the new CLP manager.
- **United States Fish & Wildlife Service (USFWS) - Wetlands**  
Bethany Chagnon, Deputy Refuge Manager, reported everything is going well, shorebirds are starting to fly out and all the units are looking good.

## 9. **Consent Agenda**

- Approval of Director's compensation for the month of August as provided for by NRS 539.080.
- Approval of Board Meeting minutes of August 5, 2025.

**A motion was made by Director Schank to approve the Consent Agenda, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.**

## 10. **Committee Reports**

- **Operations & Maintenance (O&M) Committee**  
There was no meeting for the month of August 2025.
- **Carson Lake Pasture (CLP) Advisory Committee**  
There was no meeting for the month of August 2025.
- **Employee Relations Committee**  
There was no meeting for the month of August 2025.
- **Policy Committee**  
There was a meeting held to review Policy Section A; it will come before the Board in October.
- **Finance Committee**

Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on August 28, 2025. Morrow reported that in preparing for the audit at the end of this year she found two assets that need to be written off: one is a FEMA receivable from 2017 for \$73,778.68, that will need to be moved to bad debts. The other is Capitalized Software from 2012 with IST for \$128,599.37, that will be written off as disposal of an asset.

**A motion was made by Treasurer deBraga to approve the Treasurer's report and Finance Committee recommendation to approve check numbers 45282 through 45313 as well as automatic, online and phone payments, and the write off of Accounts Receivable in the amount of \$73,778.68 and Capitalized Software in the amount of \$128,599.37 as read by Helen-Marie Morrow, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.**

11. **Additional Public Comment**

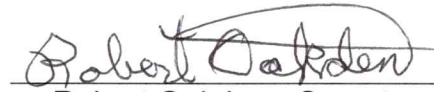
There was no additional public comment.

12. **Adjournment**

The meeting was adjourned at 9:45 a.m. subject to the call of the Board President.

  
Eric Olsen. – Board President

10-17-25  
Date

  
Robert Oakden - Secretary

10/17/25  
Date



# Truckee-Carson Irrigation District

## *Newlands Project*

9/02/2025

### BOARD OF DIRECTORS

Eric Olsen, President  
David Stix, Jr., Vice-President  
Bob Oakden, Secretary  
Lester deBraga, Director/Treasurer  
Abraham Schank, Director  
Joseph Gomes, Director  
Wade Workman, Director  
Benjamin Shawcroft., District Manager &  
General Counsel

### **Monthly Board Meeting**

#### **CURRENT CONDITIONS:**

- **Truckee Div.**
  - Truckee River @ Vista gauge: 258 cfs
  - Truckee Canal: 114cfs
    - <5cfs in Gilpen Spill
    - 108cfs at TC canal at Wadsworth
    - Water Master "Derby flow Target": 132 cfs
    - Below Derby Gauge: 249cfs\*\*\* appears to be off calibrated
    - 84cfs at TC canal at Hazen
- **Carson Div.**
  - Carson River @ Ft. Churchill gauge: 1 cfs
  - Lahontan Storage: **92,526** a.f.
  - Release below Lahontan: **529** cfs / approx. 1,047 a.f. at 24hrs
  - Total net loss: 878 a.f. in 24hrs

#### **FPST STATUS:**

- S7-t25: Both unit #1 & #2 have placed final orders and completed; pending analysis for final balances.

#### **USFW STATUS:**

- S-t75: Ordered 30cfs/ cur: 56cfs
- Bypass: Ordered 60cfs/ cur: 57cfs

#### **NDOW STATUS:**

- A-t37 spill: Ordered 30cfs/ cur: 38cfs
- G-c17 spill: Ordered 15cfs/ cur: 9cfs

#### **DISTRIC STATUS:**

- September's end-of-month storage objective is 78,000-acre feet.
  - Approximately 13,800-acre feet of diversion from the Truckee Canal to reach storage target.
  - Availibility of water is based on excess flows above the "Derby below target".
- Floristan rate water is expected to be met for both September & October
  - Forecasts indicate Floristan rate water should be available thru December 2025.
- Working on Month-end Reporting and Adjustments prior to Water Cards being printed for September.
- Harmon and S-line Reservoir are both full. Will be working on drawing down reservoirs now that the corn is coming to an end.