

Minutes of the Board Meeting of the
TRUCKEE-CARSON IRRIGATION DISTRICT
Regular Session
OCTOBER 8, 2012

The Board of Directors of the Truckee-Carson Irrigation District, in the Counties of Churchill and Lyon, State of Nevada, met in regular session at the offices of the District, 2666 Harrigan Rd., Fallon, Nevada, on **Monday, October 8, 2012**.

Call to Order, Roll Call, Pledge of Allegiance

President, Ernest C. Schank called the meeting to order at 9:02 a.m. in compliance with NRS Chapter 241. The following Directors were present constituting a quorum:

Present:	Ernest C. Schank Dave Stix, Jr. Bob Oakden Lester deBraga Eric Olsen Joe Gomes Wade Workman	President Vice President/Director-Excused Secretary/Director Treasurer/Director Director Director Director
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Others Present:	Rusty Jardine Walter Winder Kate Rutan Paula Utter	District Manager, General Counsel O&M Foreman, Deputy District Manager Assistant Secretary/Office Manager Board Secretary
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Guests	Representing
Steve Puterski	Lahontan Valley News
Richard Grimes	USFWS
Willie Steve	FPST Wetlands Manager
Alvin Moyle	FPST

The following Agenda items are not necessarily in the order they were heard or decided but in the order as approved on the agenda.

CALL TO ORDER

Pledge of Allegiance was led by Kate Rutan.

General Public Comment

No public in attendance.

Approval of Agenda

A **motion** was made by **Director Lester deBraga** to approve the agenda seconded by **Director Bob Oakden**, and the motion was unanimously approved.

Approval of Prior Meeting(s) Minutes

A **motion** was made by **Director Bob Oakden** to approve the Regular Session Board Meeting Minutes of September, 2012 seconded by **Director Eric Olsen**, board requested public comment, and the motion was unanimously approved.

Director deBraga, Chairman of the Carson Lake Pasture Advisory Committee, will draft a letter with Rusty Jardine, District Manager, stating to the Bureau that a **motion** was made by **Mike Brown, NDOW**, to approach the Bureau of Reclamation and ask for an increase in the number of cattle allowed into the Carson Lake Pasture seconded by **Joe Gomes, TCID**. This will be considered a formal request.

Consideration/Possible Action – Treasurer’s Report - 2012 Monthly Disbursements

Director deBraga reported that the LGIP funds have been revised with a total of \$2.7mm in August with the previous balance being \$931,000. District General funds have previously been approved by the Board to be used to help pay for the rehabilitation of the Truckee Canal. The money has still not been disbursed to the correct account to offset this cost. The Board will request that this money be moved to the correct account.

Director Olsen discussed the amount of engineering that is coming up in near future projects. The committee has thought about directing staff to hire a staff engineer. **Walter** has issue with this idea as there are many engineering specialties involved in District projects. Each project needs consultation from several specific types of engineering, therefore, not one specific type of engineer would be able to meet all of the District’s needs. The District has Bureau approved standard designs that are used over and over so that approval is not necessary each time the same type of project is being done. There will continue to be engineering costs associated with any large project. This will be further explored.

Aging bills that qualify for assessment on the tax roll will be attached and water withheld until the bills are paid. Some of the aging accounts do not qualify to be put on a tax roll and will be sent to collection and interest applied.

There is money in the miscellaneous income fund and this money should be transferred into the AB380 fund.

A **motion** was made by **Director Lester deBraga** to approve the disbursements to be paid with check nos. 30637-30742 with the exception of check nos. 30640-30641 dated July 31, 2012 and check nos. 30739-30741 dated September 1, 2012. Also approved is the Treasurer’s Report, seconded by **Director Eric Olsen**, board requested public comment, and the motion was unanimously approved.

Review of District Matters with District Manager and Supervisors

- **Rusty D. Jardine, Esq., District Manager**

Rusty will be meeting with the Fallon Paiute Shoshone Tribe in the near future and will report back to the Board.

Director Olsen asked about the incentive credits to be received by the District from the Bureau of Reclamation. He believes that if there had been a problem with the District receiving the credits, it should have been voiced long before now. The District did what the Bureau had asked and has been cooperative. **President Schank** stated that the O&M Contract and language in OCAP, states what the District must do to receive the incentive credits. The District has done everything that had been asked of them in the contract. The Bureau has violated the contract in that they did not act within the required time period specified within the contract.

Rusty has also spoken with the Federal Water Master about the possibility of increasing the duty in the Truckee Division. He was told there would be tremendous burden associated with this attempt. Providing the necessary historical data with which to make this type of determination would be very difficult. There would also be a great deal of protest.

• **Kate Rutan, Office Manager**

Kate stated that the new workers compensation provider, ProGroup, will be able to provide different types of safety training to the District. They can provide forklift training, first-aid and CPR training. Most of the training is provided for free. Kate will be signing up the District for train track crossing training. Employees involved in accidents or personal injury will be taken to the Renown Medical Facility. They will be responsible for doing alcohol and drug testing in the event of an accident. There will also be an audit done by the District's previous workers compensation provider, Liberty Mutual, and a refund will be made at that time.

Michelle Spero, IST, Inc., who is upgrading the access database, visited the office for several days in September. She interviewed the staff to get a better idea of what everyone does and how it relates to the water program. She is working to eliminate the excel spreadsheets that data is currently being transferred to and make the access database work as it should. The program should be able to generate reports for the Bureau in the exact format that they have requested. The Bureau has also been working with Michelle in order to help her develop that format. This reporting format will also be used by Churchill and Lyon Counties for tax purposes.

• **Mark Solinski, Hydro Foreman**

Mark reported the following on Hydro:

Location	KWs
26' Drop	390
New Power Plant	880
Old Power Plant	580
TOTAL:	1,850 kw

Mark stated that 490 cfs was released today.

Winter maintenance will include dropping and sanding the breakers at Old Lahontan and sand blasting the side gates at the 26-ft. Drop.

The solar panels at the 26-ft. drop will require further infrastructure and a separate meter, in order to continue with the solar project. UpStar Energy is researching the possibility of moving the panels from the 26-ft. Drop to either the TCID yard or placing them at Lahontan Dam.

• **Walter Winder, Deputy District Manager/O&M Foreman**

Walter reported the following water storage levels data:

Lahontan Elevation	4113.90	Feet
Lahontan Storage	30280	Acre Feet
Lahontan Out Flow	492	CFS
Carson River Flow At Fort Churchill	.48	CFS
Truckee River Flow At Vista	427	CFS
Truckee Canal Flow At Wadsworth	214	CFS
Truckee Canal At Hazen (Bango)	126	CFS
Truckee River Below Derby Dam	168	CFS
Spilling At Gilpin Approximately	10	CFS

Diverted Last Month	<u>31599</u>	AF
Delivered Last Month:	<u>23443.75</u>	AF
Efficiency Last Month:	<u>74.2*</u>	%
Year To Date Diverted:	<u>229863</u>	AF
Year To Date Delivered:	<u>156406</u>	AF
Year To Date Efficiency:	<u>68</u>	%

★ Subject to Bureau of Reclamation review and adjustment.

Depletion is according to forecast with 21,422 af available in Lahontan Reservoir. Should everything continue as forecasted, 8,855 af should be the balance remaining at the end of the water season.

1. **U.S. Fish & Wildlife Service Representative(s) – Wetlands Issues**

Richard Grimes reported on the USFWS current land sales. He also reported of the recent success in regards to the Tahoe-Reno Industrial Center (TRI) protests. They recently purchased water and had filed applications in 2010 to move that water out of the Carson Division for use upstream. There were four applications filed by TRI that were protested by the Bureau, the Carson Water Subconservancy District, Churchill County, City of Fallon, Lyon County, TCID and the Pyramid Lake Paiute Tribe. The State Engineer, seeing such a vigorous round of protests, required TRI to answer the protest rounds without going to hearing first to file an answer, and they did not. Ultimately, TRI withdrew all four applications. They can re-file, if they choose. The protests were not a matter of whether the TRI project was supported or not by the protesters, but a matter of the legal issues within the decree. This is the position that all of the protestants took, as it was a violation of the decree.

There were applications filed in 2010 by Stillwater Farms for water from the Stillwater Slough as the end of the S-Line. Those applications, 79645 and 79646 were protested by the Bureau, the USFWS and Candi Peck. Those have been sitting in protest since that time. In 1984 Stillwater Farms filed two applications to appropriate the same water out of the Stillwater Slough, 47786 and 48476. These two sets of applications were the same water for the same purpose. Those filed in 1984 were protested by TCID. These have also been sitting in protest since 1984. Recently the State Engineer combined all four applications and asked Stillwater Farms if they

would like to continue to move forward, they did. The older applications were re-noticed in September and the protest date ends October 26, 2012. The 1984 protest by TCID is still valid. Both the District and the Bureau protested on the same grounds that that water right had been fully appropriated for Newlands Project purposes. The USFWS water rights acquisition program is opposed to any further attempts to acquire and retire eligible water rights that are marketable, usable and transferable. Richard will keep the Board informed.

Richard asked Rusty about the Newlands Project Planning Study and the 350 cfs in the Truckee Canal. Recently, the stakeholders were given the opportunity to review some of the ideas that have been developed in the Newlands Project Planning Study. There are some elements within the study that the USFWS and TCID will have common concerns about and will want to coordinate with the Bureau regarding these issues. There will also be some overlap between the USFWS and TCID to be addressed. **Richard** also asked is the Bureau explained the purpose of the study at the last public meeting. **Rusty** stated that it was explained from the Bureau's perspective. The Bureau stated that the study was not to become a part of some directive and could, however, engage the NEPA process. **Walter** stated that the key to be remembered about the study is that it is not a decision document, but that is not the general sentiment of others involved. Walter wonders what the study really mean and where does it go from this point. **President Schank** stated that Kenneth Parr has represented, several times at public meetings, that it was not a decision document. Richard has seen options within the study ranging from zero flows, which means disconnecting the Truckee Canal. This, again, is like the TRI issue which makes it important to continue to share information. The study is quite broad and any questions had must be presented by October 10, 2012 to the Bureau. A draft release was only received by the Bureau just recently. More time should have been given for review.

President Schank would like to write the Bureau requesting an extension for comment regarding the study. He would like to hold a workshop with the Board prior to that meeting.

Lastly, Richard reported that when the USFWS was developing the water right acquisition program currently in existence, it was through an environmental impact statement of 1996. In 1995 was the first proposed action to buy out 62% of the Carson Division water for wetlands. The final decision was to acquire 75,000 af from the Carson Division and also look to other sources to make up the difference. The 1996 decision states that the USFWS will make a good faith effort to acquire water from the segment 7 of the Carson River. If water is acquired there, used and moved through the project and out into the wetlands, more water would be achieved for the wetlands with impact to the Carson Division and Newlands Project. Ultimately, the USFWS purchased the remaining Ghiglia Ranch water and the Robinson Ranch water totaling 950 af of water from segment 7(e) of the Carson River. Just last week the Alpine Court judge ruled against the USFWS. When water is moved from one segment to another under the Alpine Decree, it loses priority. There is no basis for further appeal by the USFWS.

2. Bureau of Reclamation – Lahontan Basin Area Office Representative(s) – General Updates

Not in attendance.

3. Fallon Paiute Shoshone Tribe Representative(s) – General Updates

Alvin Moyle attended and reported that Rusty and Walter attended the last tribal meeting representing the District. Mr. Moyle has served the tribe for over 30-years.

He discussed his wishes for the future of the Truckee Canal to remain open and the wishes of the current Tribal Chairman, Wayne Burke, as understood by him. According to Wayne Burke, the Truckee Canal can be shut down. If that is ever proposed, Mr. Moyle and many other tribal members would stand with the District opposing it. The water in the Truckee Canal is very important to the tribe. They cannot withstand any water shortage to this valley just as the water users of the District. Cutting back on water rights would affect many in adverse ways.

The canal was built over 100 years ago and anything that old will change and wear out. There comes a time when there is a need for the Bureau to look at this and the federal government to put some money into keeping it viable. The District should not be responsible for paying for everything. If the District was to pay for everything, then the government should have turned over ownership of the canal.

Rusty informed Alvin Moyle that he would be attending the next tribal meeting to recognize Mr. Moyle's service on behalf of the District.

NEW BUSINESS

Consideration/Possible Action:

1. Determination of Last Date to Take Water Orders

A **motion** was made by **Director Lester deBraga** to approve the late date to take water orders as November 2, 2012 close of business, 4:00 p.m. and run until the orders are filled according to policy, seconded by **Director Wade Workman**, board requested public comment, and the motion was unanimously approved.

2. RESOLUTION Authorizing TCID to Enter into a Public Bonds Program Offered by the District

A meeting will be taken with Rusty Jardine, and any interested Board member, with Kate Marshall, State Treasurer, for further discussion on TCID's participation in the state bond program. There will also need to be a meeting with the State Tax Board. Rusty will report back to the Board.

OLD BUSINESS

1. Consideration/Possible Action: Closed Session Litigation Meeting

2. Consideration/Possible Action: Authorization by the Board of Directors directing legal counsel, for the Truckee-Carson Irrigation District (District) to do or assert, or to make application for, or to do or perform such other act or acts, duty or duties, as is/are/or may be necessary, as to any/all lawsuits now pending or threatened in which the District is or may be a party, in the Courts of the State of Nevada, or of the United States of America, consisting of the advancement, cessation, or dismissal, or settlement thereof, any/all case(s), claim(s), defenses(s), immunity(ies), remedy(ies) at law or in equity, entitlement(s), negotiations(s), protection(s), right(s) or the waiver(s) thereof, resolution(s), or dismissal(s), existing under, or accruing from, applicable state or federal rule or law,

in any such pending or threatened litigation, including, without limitation, the breach of the Truckee Canal at Fernley, Nevada, in January, 2008.

Possible Recess to Convene Attorney/Client Consultation

Consideration/Possible Action: Director's Compensation

Ernest C. Schank	\$200.00
Dave Stix	\$274.00
Bob Oakden	\$200.00
Lester deBraga	\$105.00
Eric Olsen	\$110.00
Joe Gomes	
Wade Workman	\$80.00

A **motion** was made by **Director Lester deBraga** to approve payment of the Directors Compensation for the month of September, 2012 seconded by **Director Joe Gomes**, board requested public comment, and the motion was unanimously approved.

O&M Committee Recommendations

Dave Stix, Committee Chair Reported

USFWS was not present at this meeting.	
1. <u>Review Accident/Incident Reports and Damage Claims</u> No Board Action Required.	There were no Accidents, Incidents or Damage Claims to review.
2. <u>Review Conservation Work Orders Balance Sheets for August 2012</u> No Board Action Required.	The committee reviewed the Conservation Work Orders report for the month of September. Walter stated that there had not been much work done under conservation as most construction work is done in the Off Season after the water is turned off.
3. <u>Review Application from NVEnergy – L Line and New River Drain</u> Joe Gomes motioned to approve the construction application of NV Energy. Bob Oakden seconded the motion and it was approved by all.	Walter recommended to the committee to approve the application to move two power poles out of the right of way of the NDOT Wildes Road to the North side of the L Line Canal for the Milk Plant. In order to continue service to the south side properties three overhead crossings will be done. A letter of concurrence will need to be sent to Reclamation from TCID.
4. <u>Churchill County Access to Cemetery off Allen Road – Craig Mingay</u> No Board Action Required.	Mr. Mingay was not present to represent the County so Rusty explained what the issues were about this Cemetery. The cemetery is land locked or surrounded by property owned by Dave Matley. The County has a responsibility to maintain the cemetery but is considering public access to the cemetery. This would require a bridge across the L1-4 lateral and a crossing on a private ditch that parallels the L4-1, not to mention crossing fences for Mr. Matley's property to get to the cemetery. Walter believes that this is not an issue that will require any action by the committee or the Board until the County applies to the District and Reclamation for the Crossing.
<u>Related Matters</u>	

Kate stated that she had a call from Karen Stowell regarding the Sunflower Subdivision. She has not been able to water her yard or receive the amount of water that she is entitled to because she is at the top of the pipe and has to wait for others to receive their water before she is able to pull water out of the pipe. Walter explained that the pipe is very old and leaks so much that it would be very difficult to back up the water to her unless a valve was put in. Ms. Stowell has asked to put her own pipe into the canal through the embankment. Walter said that was not possible as that would essentially take her out of the subdivision. TCID does not like to break-up subdivisions as it lowers the efficiencies of deliveries. The Committee discussed Ms. Stowell's options and they are that she join together with the other owners in the subdivision to repair the pipeline and to put in a valve that will allow the water to back up enough to water Ms. Stowell. However, after the water leaves the canal and goes into the pipeline it is no longer TCID's responsibility.

It was thought that NRCS may be a resource to help subdivisions fix old leaking pipelines. NRCS could come to a subdivision meeting and explain to the water users what their options are. Rusty will contact the Yerington office and see if there is someone in Lyon County that assist in this regard.

Rusty mentioned that Chris Poly will visit the District to talk about aging infrastructure and take a tour of the District. Chris Poly is the editor of the Irrigation Leader and the District's problems may be part of an article in that publication.

Bob asked about the change to Farm Units and if there could be a variance for a current farm unit that is adjoining parcels but held in different ownerships but in the same family. Rusty stated that the policy was developed using the rules enforced by the State Engineer for Farm Units and there could not be an exception in the case of several different owners.

The Lahontan Seep was discussed and options to fix it. State Parks is involved as the water supply for the buildings at the Dam used by State Parks is supplied by a well at the area of the seep.

Davy asked about the Maintenance that will be performed on the Truckee Canal this Winter Work Season. Walter stated that the work would be mostly on the meters for the Laterals off the Canal. There will be some removal of vegetation and general cleaning. He said that there are about 3 areas on the Canal that cannot use ramp flumes because there is not enough difference in elevation so a different type of meter will be used made by Sontec. This is a new technology that the District does not have much experience with because there is a much higher maintenance cost for these meters.

There was no Public Comment.

In the Field

- The committee did not go into the field.

Meeting adjourned at 9:43 am.

• **DAMAGE CLAIM: TEJEDA**

Damage Claim of Joyce Diegel and Ben Tejada for \$2430. They were not present, so Walter told the committee that he investigated the flooding incident after it happened on 9/2/12. The driveway and corrals were flooded. Initial costs were estimated at \$1,030 for a squeeze to move the hay and the first layer of hay. The District received an itemized damage claim that included 3 layers of bales the squeeze to move the hay and \$200 for days off work. The committee recommended that Walter go out and look at the hay to see if it cannot be used as feed for the roping steers.

Bob Oakden made a motion to offer them \$1500 as a settlement so it doesn't have to go to the Board of Directors. Joe Gomes seconded the motion and it was approved by all.

The Tejada's rejected the committee's offer and the claim was brought before the Board.

Board Action Taken: A **motion** was made by **Director Eric Olsen** to approve the damager claim be paid in the amount of \$2,430.00 seconded by **Director Bob Oakden**, board requested public comment, and the motion was approved by a vote of 6-1. **Director deBraga** voted against the motion.

Committee Reports

• **Policy Committee Recommendations of 9-26-2012 and 10-8-2012**

For the record there was no public present. However, Rusty made a comment in the Public Comment period about the Milk Plant. Reclamation has released a portion of easement on the New River Drain. Bob Edwards has asked if the District would like some input when the power for the facilities are put in. He asked if the District would like an orange

ball on the overhead power lines. Ernie stated that if at all possible the District would like all utilities underground on the easements. Rusty will put together language for a policy regarding utilities on easements. The next Policy Committee meeting will be before the Regular Board Meeting on October 8th.

<p>1. <u>Review and Modify Farm Unit Policy</u></p> <p>Ernie motioned submit the new language to the Board, Davy seconded the motion and it was approved by all.</p> <p>Board Action Required.</p> <p>Notice will be sent to all those currently using a "farm unit" so that they can notify the District by February 1, 2013 that they want to create a "farm" under the new policy.</p> <p>A motion was made by Director Eric Olsen to accept the Consolidation of Water Deliveries to Farms seconded by Director Joe Gomes, board requested public comment, and the motion was unanimously approved.</p>	<p>There was a considerable amount of discussion on the current Farm Unit Policy and the committee reviewed the language that Rusty had developed that would satisfy the needs of the farmers but not violate any decree or laws associated with the consolidation of water on a Parcel. Reclamation is very insistent that our water delivery reports not use Control Numbers as Serial Numbers, which is how farm units are reported currently. The new database will eliminate this issue so our reports will be compliant with Reclamation's needs regardless of what the farm unit policy is. Rusty will submit new language for the Board meeting.</p>
<p>2. <u>Reclamation requested that the District conduct maintenance on the Truckee Canal whenever it is not needed for diversions, as a matter of policy</u></p> <p>No Board Action Required.</p>	<p>The committee did not have the appetite to make a shut-down of the Truckee Canal a part of regular maintenance.</p>
<p>3. <u>Look at Stockwater line policy to insure that it is properly reflected in water usage reports</u></p> <p>Ernie motions to allow management to pursue guidance by the Federal Water Master for pipeline. Davy seconded and it was approved by all.</p> <p>No Board Action Required.</p>	<p>Ernie suggested that the District visit with the Federal Water Master regarding the Fernley pipeline issues. What are the obligations of the District with respect to the Orr Water Ditch Decree? That is best determined by the Federal Water Master.</p>
<p>4. <u>Develop language for the Emergency clause for Contract Amendment</u></p> <p>No Board Action Required.</p>	<p>Committee felt that there should be no modifications or Amendments to the Contract unless both Reclamation and the District agree to open the contract for modification.</p>
<p>5. <u>Develop a Waste Minimization Policy in conjunction with an RO&M recommendation to develop a Project Wide Waste Minimization Plan</u></p> <p>No Board Action Required.</p>	<p>Kate explained that the Hazardous Materials/Hazardous Waste Compliance Review done in 2010 had two recommendations that were All Facilities and were not completed as of this meeting. One was a Spill Prevention, Control and Counter measures Plan and the other was a Waste Minimization Plan. This item was tabled until the Plans are completed.</p>
<p>6. <u>Adopt policy and approved specifications for pumps on the Truckee Canal</u></p> <p>Board Action May be required if they want to approve a rebate to the individuals off the Truckee Canal that were unable to pump this year.</p>	<p>Walter reported that Lee Berget with Reclamation is very close to getting an approved design for the pipe penetrations for pumps on the Truckee Canal embankment. Davy and Ernie would like to see the pumps hooked up to the six inch pipe for the pipeline that has been installed at every take out rather than holes in the embankment. The pumps could then be put on a schedule so that they would not all be pumping at the same time. Davy would like to see that the individuals that were not able to pump this season get a rebate or refund</p>

	on some portion of their O&M Fees next year.
<p>7. <u>Modify Policy on Adjustments to reject forms not completely filled out</u></p> <p>Davy <u>motioned</u> to recommend to the Board to change the time period from 15 days to 30 days on the form that the water user is required to fill out. Ernie <u>seconded</u> the motion and it was approved by all present.</p> <p>Board Action Taken: A 30-day time period is a reasonable time period to take care of an adjustment request. The 30-days would begin when the order is finalized and posted in the computer.</p> <p>A <u>motion</u> was made by Director Eric Olsen to adopt the new 30-day policy for accepting adjustments beginning in the 2013 water season seconded by Director Bob Oakden, and the motion was unanimously approved. No public was present for comment.</p>	<p>The committee reviewed the current policy and form and found that the form states that if not completely filled out the adjustment will be denied. There was some discussion regarding the process for asking for an adjustment. The committee decided that a longer period of time to request an adjustment from the time the water card is received. They also felt that the irrigator of a parcel should receive a water card as well as the owner as they need to know, sometimes more than the owner, the amount of water left on the allocation.</p>
<p>8. <u>Adopt Standard Designs for Pumps and pipe penetration of embankments</u></p>	<p>This item is a duplication of item number 6 above.</p>
<p>9. <u>Review and adopt policy rewarding General Provisions of Orr Decree concerning crop entitlements</u></p> <p>No Board Action Required.</p>	<p>The committee asked that this item be tabled with no action being taken. However, there was some discussion about the Fernley water users getting a higher duty. Ernie believes that if the guidelines used by the NRCS are employed in the Fernley area that the science would support a higher water duty. Ernie feels very strongly that the bottom line in all of the District's water use is Nevada's Beneficial Use law. That is the amount of water required to produce the maximum crop yield. Davy stated that he expected to be able to get a little more water for new seeding but then found out that the extra water for new seeding was only for alfalfa.</p>
<p>Public Comment</p> <p>There was no public present but Ernie passed along to Rusty the notes that Lyman used for changing the dates of public meetings.</p> <p>Rusty commented that there will be a meeting with the PLPT on Oct. 10th at 10:00 am. The meeting will be held in the Conference room at TCID.</p> <p>Ernie <u>motioned</u> to adjourn and Davy <u>seconded</u> it.</p> <p>The meeting adjourned at 3:46 pm</p>	

Policy Committee Meeting Continued - 10-8-2012

- **Purchasing Procedure Policy**

A **motion** was made by **Director Wade Workman** to accept the new Purchase Requisition Authority/Procedure seconded by **Director Eric Olsen**, board requested

public comment, and the motion was unanimously approved. The new policy is available for review on the TCID website.

- **Change to Charging Structure for Pump Permits – TABLED**
- **Rebate to individuals on Truckee Canal who were unable to pump in this year**

Kate reported that there are some individuals in the Truckee Division who have pumps that were pulled out of the canal embankment due to the conduit rehabilitation construction. Those individuals have not received any water at all this season. **Walter** stated that there was only one individual that he knew of on the TC-3, and has since received water. He will speak with Dave Stix and see how things are going down in the Truckee Division and whether or not he has heard of anyone else not receiving water.

- **Public Relations Committee**

The Lights of Christmas. This is a community event where local businesses sponsor a Christmas tree to be decorated by a local school. The School or vendor will decorate the tree where it will then be auctioned off and the money will stay in the community to help out local area children and families.

A **motion** was made by **Director Eric Olsen** to approve a \$50 donation for the Light's of Christmas event seconded by **Director Joe Gomes**, board requested public comment, and the motion was unanimously approved.

ADJOURN

A **motion** was made by **Director Joe Gomes** to adjourn the meeting at 12:29 p.m. subject to the call of the Chair seconded by **Director Bob Oakden**, and the motion was unanimously approved.

Dave Stix, Jr., Vice President
Acting Chairman

Bob Oakden, Secretary

November 7, 2012
Date